



## Policies & Procedures

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## **POLICY NO.2: Student Selection Criteria and Enrolment Procedure**

### **Course entry criteria:**

Students who wish to gain entry into the Advanced Certificate of Contemporary Gestalt Therapy are required to have Undergraduate qualifications (Bachelor level) in fields such as Social Work, Psychology, Counselling, or other allied fields. Other TAFE qualifications together with relevant employment experience may be considered, along with relevant life experience.

Consideration will also be given to people for seeking admission into the course with Diploma or other vocational Certificate in the counselling or related area of study, together with extensive relevant work and life experience. All applicants are expected to fulfil the following occupational and personal requirements.

### **Personal attributes:**

Students need to demonstrate the capabilities listed below as a pre-requisite for training as a psychotherapist/counsellor:

1. Self-awareness: including the capacity to relate in a facilitative way with others and to reflect on and examine the impact of these actions.
2. Relational capacity: This includes a one-to-one therapeutic situation along with an ability to work with a group, team or community.
3. A capacity to understand and practice ethical behaviour and be prepared to follow the PACFA code of ethics.
4. Possesses a high level of mature life experience which is shown by the capacity to reflect on and learn from experience, including being open to positive and challenging feedback.
5. Demonstrate substantial proficiency in English to a degree that will support work with real clients throughout the training, along with technological competence and computer literacy.
6. A strong commitment to personal and professional development

Admission is open to all qualified candidates regardless of race, religion, ethnic or national origin, or sexual orientation. We particularly encourage and support ethnic, racial and life-style diversity in our faculty and students.

## **Enrolment Procedure**

Prospective students can request an application pack from [admin@therelationalinstituteaustralia.com](mailto:admin@therelationalinstituteaustralia.com)  
Completed applications should be sent to:

The Relational Institute Australia  
Director of Training  
117 Union St  
McMahons Point 2060  
**Or to** [admin@therelationalinstituteaustralia.com](mailto:admin@therelationalinstituteaustralia.com)

Once applications have been received by TRIA, one of the Directors will negotiate an interview time, which will take place in person at the institute or via phone or Skype if applicable.

The interview will be a mutual opportunity to assess for suitability to the TRIA program and attend to any questions the prospective student may have. Applicants will be considered in line with the above personal attributes, along with relevant qualifications and experience.

Students accepted into the program or module will be asked to sign a TRIA student agreement and a relevant financial agreement.

Students not accepted into the program will be notified in writing within 7 days.